

**Vienna Convention  
for the Protection  
of the Ozone Layer**

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**Montreal Protocol  
on Substances that  
Deplete the Ozone Layer**

**Bureau of the twelfth meeting of the Conference  
of the Parties to the Vienna Convention  
for the Protection of the Ozone Layer  
Fourth meeting**  
Bangkok, 25 October 2024

**Bureau of the Thirty-Fifth Meeting of the Parties  
to the Montreal Protocol on Substances  
that Deplete the Ozone Layer  
First meeting**  
Bangkok, 25 October 2024

**Report of the combined fourth meeting of the Bureau of the  
twelfth meeting of the Conference of the Parties to the  
Vienna Convention for the Protection of the Ozone Layer and  
first meeting of the Bureau of the Thirty-Fifth Meeting of the  
Parties to the Montreal Protocol on Substances that Deplete the  
Ozone Layer**

**I. Opening of the meeting**

1. The combined fourth meeting of the Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer and first meeting of the Bureau of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer was held at the United Nations Conference Centre, Bangkok, on Friday, 25 October 2024.
2. The meeting was opened at 4.05 p.m. by the President of the Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention.
3. The current report reflects the deliberations under the items included on the single agenda used for the combined meetings; any references to “the current meeting” should be understood to denote the combined meeting of the two bodies.
4. The meeting was attended by the following members of the Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention:

President:	Cheikh Ndiaye Sylla (Senegal) (African States)
Vice-Presidents:	Bitul Zulhasni on behalf of Laksmi Dhewanthi (Indonesia) (Asia-Pacific States)
	Claudia Dumitru (Romania) (Eastern European States)
	Daniel Heredia (Ecuador) (Latin American and Caribbean States)
Rapporteur:	Tapio Reinikainen (representing Sweden) (Western European and other States)

5. The meeting was also attended by the following members of the Bureau of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol:

- President: Azra Rogović-Grubić (Bosnia and Herzegovina) (Eastern European States)
- Vice-Presidents: Cheikh Ndiaye Sylla (Senegal) (African States)  
Adrian Forde (Barbados) (Latin American and Caribbean States)  
Philippe Chemouny (Canada) (Western European and other States)
- Rapporteur: Mohammad Al Dosari (Saudi Arabia) (Asia-Pacific States)

6. The full list of participants is set out in the annex to the present report.

7. Megumi Seki, Executive Secretary of the Ozone Secretariat, delivering opening remarks, recalled that a series of events would take place over the following days, starting with the current meeting and the seventy-third meeting of the Implementation Committee under the Non-Compliance Procedure for the Montreal Protocol. Those meetings would be followed by the World Cold Chain Symposium, organized by the Global Food Cold Chain Council and OzonAction, various coordination meetings, a workshop on life-cycle refrigerant management organized pursuant to decision XXXV/11 of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol, and finally the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol, which would also include a number of side events.

## **II. Adoption of the agenda**

8. The provisional agenda for the meeting, set out in document UNEP/OzL.Conv.12/Bur.4/1–UNEP/OzL.Pro.35/Bur.1/1, was adopted as follows:

1. Opening of the meeting.
2. Adoption of the agenda.
3. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its twelfth meeting and related matters.
4. Work to date on the implementation of the decisions of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol.
5. Review of the agenda of the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol, presentation of a road map for the conduct of the meetings, and overview of the working documents prepared for the meetings.
6. Other matters.
7. Adoption of the report of the meeting.
8. Closure of the meeting.

## **III. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its twelfth meeting and related matters**

9. Introducing the item, Maria Socorro Manguiat, Deputy Executive Secretary of the Ozone Secretariat, drew attention to annex I to document UNEP/OzL.Conv.12/Bur.4/2–UNEP/OzL.Pro.35/Bur.1/2, which provided an overview of action taken by the Secretariat in response to the decisions adopted by the Conference of the Parties to the Vienna Convention at its twelfth meeting.

10. Providing an update on the information in the document and highlighting some additional activities, she explained that, in relation to decision XII(II)/2 of the Conference of the Parties on the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention, the Advisory Committee for the General Trust Fund had met on the 26 September 2024 to consider project proposals submitted in response to a call by the Secretariat made in November 2023. On 22 October 2024, the proponents of the project proposals had been advised of the decisions taken, and additional information on the proposals deemed suitable had been requested by 2 December 2024. More information would be given at the combined thirteenth meeting

of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.

11. In relation to decision XII(II)/4, on financial reports and budgets for the Vienna Convention, letters had been sent on 23 September to parties that had outstanding contributions to the Vienna Convention and Montreal Protocol trust funds, with a view to prompting the payment of arrears.
12. With regard to decision XII(II)/1, on the recommendations of the Ozone Research Managers of the Parties to the Vienna Convention at their eleventh meeting, a detailed report, which included the proceedings and recommendations of the Ozone Research Managers at their twelfth meeting, was available on the website of the Ozone Secretariat. More details would be provided at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.
13. The bureaux took note of the information provided.

#### **IV. Work to date on the implementation of the decisions of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol**

14. Introducing the item, the Deputy Executive Secretary drew attention to annex II of document UNEP/OzL.Conv.12/Bur.4/2–UNEP/OzL.Pro.35/Bur.1/2, which contained an overview of action taken by the Secretariat in response to the 27 decisions adopted by the Thirty-Fifth Meeting of the Parties to the Montreal Protocol. Complementing the document, she gave a presentation highlighting the action taken by other bodies to implement certain of the decisions.
15. With regard to decision XXXV/6 on updated information on very short-lived substances, the information requested from the Technology and Economic Assessment Panel could be found in section 5.2 of volume 1 of the Panel's report of May 2024 and had been presented at the forty-sixth meeting of the Open-ended Working Group of Parties to the Montreal Protocol. A draft decision on additional information on very short-lived substances had been considered at that meeting, and the Open-ended Working Group had decided that discussions would continue at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.
16. In relation to decision XXXV/7 on emissions of HFC-23, at the forty-sixth meeting of the Open-ended Working Group, the Secretariat had presented possible options for revising reporting form 3. On the basis of subsequent discussions, parties had indicated that they might wish also to consider changes to other forms, and one party had expressed the intention to submit a text for further discussion at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol. The Scientific Assessment Panel and the Technology and Economic Assessment Panel had made available, in September 2024, the information requested of them in the decision and would make a presentation thereon at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.
17. With regard to decision XXXV/8 on feedstock uses, the Technology and Economic Assessment Panel, in cooperation with the Scientific Assessment Panel, had responded to the request, in the decision, for further information in section 5.3 of volume 1 of its 2024 report. A draft decision on the matter had been considered by the Open-ended Working Group at its forty-sixth meeting, and parties had agreed that they would continue consideration thereof at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.
18. The Technology and Economic Assessment Panel had also responded to the request, in decision XXXV/10 on energy efficiency, to include in its 2024 progress report updated information identified in paragraph 1 (a) of decision XXXIV/3 of the Thirty-Fourth Meeting of the Parties. It had done so in section 6.3 of its report, which had been presented at the forty-sixth meeting of the Open-ended Working Group. Following discussion of the topic at that meeting, a draft decision had been submitted on strengthening the enabling environment to enhance energy efficiency in the cooling sector while implementing the Kigali Amendment to the Montreal Protocol. As there had been no time to consider the draft decision, the parties had decided to forward it for consideration at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.

19. In response to decision XXXV/11 on life-cycle refrigerant management, the report of the task force established by the Technology and Economic Assessment Panel to deal with the matter had been presented at the forty-sixth meeting of the Open-ended Working Group. The Secretariat-organized workshop on life-cycle refrigerant management that had been requested in the same decision was due to be held on 27 October 2024. It was aimed at aiding further consideration of the matter at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.

20. In decision XXXV/12 on further strengthening Montreal Protocol institutions, including for combating illegal trade, the Secretariat had been requested to prepare a compilation of information provided by parties on illegal-trade practices and the approaches taken by national authorities to identify and address such cases. The information had been made available in time for the forty-sixth meeting of the Open-ended Working Group and had been presented at that meeting. As a result of the subsequent discussions, a draft decision on next steps in further strengthening Montreal Protocol institutions had been submitted. The Open-ended Working Group had agreed that the matter would be considered further at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol. A revised or new version of the draft decision might be submitted in order to address the concerns raised in the contact group on the matter at the forty-sixth meeting of the Open-ended Working Group.

21. In decision XXXV/14 on enhancing the global and regional atmospheric monitoring of substances controlled by the Montreal Protocol on Substances that Deplete the Ozone Layer, the Secretariat had been requested to provide, in cooperation with other experts, more information on cost estimates associated with enhancing atmospheric monitoring of controlled substances, as well as options for sustainable funding to establish new monitoring capacities. The requested information had been delivered at the forty-sixth meeting of the Open-ended Working Group, and a draft decision on the matter had been submitted. The Open-ended Working Group had not completed its consideration of the draft decision and had therefore agreed that further consideration of the matter would be deferred to the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.

22. In response to the presentation, a member of the Bureau of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol drew attention to the fact that a draft decision on enhancing regional atmospheric monitoring of substances controlled by the Montreal Protocol, which was due to be considered by the Thirty-Sixth Meeting of the Parties, included an invitation to the Conference of the Parties to the Vienna Convention to take action. He requested clarification of the process to be followed in such a case.

23. A member of the Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention explained that two draft decisions on Vienna Convention issues, intended for submission at the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol, were being prepared by the members of the Bureau who had attended the twelfth meeting of the Ozone Research Managers. One draft decision related to the report of that twelfth meeting and the other draft decision related to the General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention. Both decisions contained placeholders so that the work on draft decisions on atmospheric monitoring being done by the parties to the Montreal Protocol could be taken into account.

24. The Executive Secretary, also stating that both draft decisions on Vienna Convention issues would contain linkages to the atmospheric monitoring of substances controlled by the Montreal Protocol, said that the parties could choose to discuss related Vienna Convention issues and Montreal Protocol issues in the same contact group if they so wished.

25. The bureaux took note of the information provided.

## **V. Review of the agenda of the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol, presentation of a road map for the conduct of the meetings, and overview of the working documents prepared for the meetings**

26. The Executive Secretary drew attention to section IV of document UNEP/OzL.Conv.12/Bur.4/2–UNEP/OzL.Pro.35/Bur.1/2. She said that her oral review would cover the organization of work for the combined thirteenth meeting of the Conference of the

Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol and some key issues on the agenda of the combined meetings. All the documents for the combined meetings had been posted on the meeting portal. Those documents and other useful information could also be found on the meeting application, through which it would be possible to access the live-streaming of the plenary sessions.

27. Most of the items on the provisional agenda (UNEP/OzL.Conv.13/1–UNEP/OzL.Pro.36/1) represented a continuation of the discussions held at the forty-sixth meeting of the Open-ended Working Group, which had forwarded nine draft decisions to the Thirty-Sixth Meeting of the Parties for further discussion. Those decisions were contained in the compilation of draft decisions for consideration by the parties (UNEP/OzL.Conv.13/3–UNEP/OzL.Pro.36/3), along with placeholder decisions on the budget, the dates and venues of the next meetings, and the membership of the Montreal Protocol bodies, for example. Background information on all the items on the agenda was contained in a note by the Secretariat and its addendum (UNEP/OzL.Conv.13/2–UNEP/OzL.Pro.36/2 and UNEP/OzL.Conv.13/2/Add.1–UNEP/OzL.Pro.36/2/Add.1).

28. New issues on the agenda included reports on emissions of HFC-23 to be presented by the Scientific Assessment Panel and the Technology and Economic Assessment Panel, and the two Vienna Convention issues for which, as had been mentioned previously, draft decisions with links to the atmospheric monitoring of substances controlled by the Montreal Protocol were being worked on.

29. At the request of the State of Palestine, the agenda item on the classification of the State of Palestine as a party operating under paragraph 1 of Article 5 of the Montreal Protocol (Article 5 party) and access to support from the Multilateral Fund for the Implementation of the Montreal Protocol, had been removed from the agenda, with consideration thereof to be deferred to a future meeting which the State of Palestine would be able to attend.

30. With regard to budget-related issues, the Secretariat was requesting increases in some budget lines for 2025, including for the travel of representatives of Article 5 parties to the meetings of the Open-ended Working Group and the Meetings of the Parties, and for the travel of experts from Article 5 parties to meetings of the assessment panels. The Secretariat was also seeking the approval of the parties to use any funds remaining from the budget allocated for the travel of experts from Article 5 parties to pay for the travel of experts from parties not operating under paragraph 1 of Article 5 (non-Article 5 parties), as independent experts not affiliated to Governments or industry often lacked such support. An increase of \$10,000 for staff missions would also be requested.

31. The Executive Secretary informed the bureaux that, if parties wished to hold the forty-seventh meeting of the Open-ended Working Group in Geneva, where the Secretariat had a provisional booking at the Geneva International Conference Centre, additional funding of \$400,000 would be required. The Secretariat had asked the Government of Switzerland to confirm whether it would be able to subsidize the meeting and was awaiting a response.

32. The Executive Secretary also expressed her intention to consult parties, in the margins of the upcoming combined meetings, on the possibility of adding a P-3 post to the Secretariat for scientific work, given that only one post was currently dedicated to scientific issues and issues related to the assessment panels.

33. The Minister of Industry of Thailand had accepted an offer to attend the high-level segment of the meeting. Elizabeth Mrema, Deputy Executive Director of the United Nations Environment Programme, would also attend the opening of the high-level segment.

34. During the preparatory segment, the regional groups were to meet to nominate their representatives for the next bureaux, informing the Secretariat accordingly so that it could prepare for the election to be held during the high-level segment. Other items on the agenda of the high-level segment included presentations by the assessment panels on the progress of their work and emerging issues; a presentation by the Chair of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol; and statements by heads of delegations.

35. Finally, the Executive Secretary spoke of the three upcoming anniversaries to be celebrated by the Ozone family: the fortieth anniversary of the adoption of the Vienna Convention, in 2025; the tenth anniversary of the adoption of the Kigali Amendment to the Montreal Protocol, in 2026; and the fortieth anniversary of the adoption of the Montreal Protocol, in 2027. The issue was not on the agenda of the combined thirteenth meeting of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol, but she proposed that parties make a concerted effort to achieve universal ratification of the Kigali Amendment for its anniversary. She said that she would challenge parties to do so in her opening statement at the combined thirteenth meeting

of the Conference of the Parties to the Vienna Convention and Thirty-Sixth Meeting of the Parties to the Montreal Protocol.

36. The bureaux took note of the information provided.

## **VI. Other matters**

37. No other matters were discussed.

## **VII. Adoption of the report of the meeting**

38. The bureaux agreed to entrust the Secretariat with the preparation of a draft report for circulation to the bureaux members for their comments. The report would then be finalized and shared with all parties.

## **VIII. Closure of the meeting**

39. The President of the Bureau of the Thirty-Fifth Meeting of the Parties to the Montreal Protocol declared the meeting closed at 5.05 p.m. on Friday, 25 October 2024.

## Annex

### List of participants\*

#### Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer

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\* The annex has not been formally edited.

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