

**Montreal Protocol  
on Substances that  
Deplete the Ozone Layer**

Distr.: General  
16 August 2022

Original: English  
Arabic, English and French only

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**Bureau of the Thirty-Third Meeting of the Parties  
to the Montreal Protocol on Substances  
that Deplete the Ozone Layer  
First meeting**  
Montreal, Canada, 30 October 2022  
Items 3–6 of the provisional agenda\*

**Work to date on the implementation of decisions, review of the  
agenda, presentation of a road map for the conduct of the  
meeting, and overview of working documents for the  
Thirty-Fourth Meeting of the Parties to the Montreal Protocol**

**Note by the Secretariat**

**I. Introduction**

1. The Bureau of the Thirty-Third Meeting of the Parties to the Montreal Protocol on Substances that Deplete the Ozone Layer will meet at 4 p.m. on Sunday, 30 October 2022, at the headquarters of the International Civil Aviation Organization in Montreal, Canada. The present note provides information about matters on the provisional agenda of the meeting (UNEP/OzL.Pro.33/Bur.1/1). Section II summarizes the action taken by the Ozone Secretariat in response to the decisions adopted by the Thirty-Third Meeting of the Parties to the Montreal Protocol. Section III contains information relating to the review of the agenda, a road map for the conduct of the meeting, and an overview of documents for the Thirty-Fourth Meeting of the Parties to the Montreal Protocol. Section IV covers other matters.

**II. Work to date on the implementation of the decisions of the  
Thirty-Third Meeting of the Parties to the Montreal Protocol  
(agenda item 3)**

2. The table in the annex to the present note provides a broad overview of the decisions adopted by the Thirty-Third Meeting of the Parties and the action required of and taken by the Secretariat in response to those decisions. The Secretariat will give a presentation to the Bureau, highlighting the status of implementation of a number of key decisions.

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\* UNEP/OzL.Pro.33/Bur.1/1.

### **III. Review of the agenda, presentation of a road map for the conduct of the meetings, and overview of the working documents prepared for the Thirty-Fourth Meeting of the Parties to the Montreal Protocol (agenda item 4)**

3. The Thirty-Fourth Meeting of the Parties to the Montreal Protocol will be held at the headquarters of the International Civil Aviation Organization in Montreal, Canada, from 31 October to 4 November 2022. In accordance with established practice, the meeting will be divided into two segments: a three-day preparatory segment and a two-day high-level segment. The preparatory segment is scheduled to begin at 10 a.m. on Monday, 31 October, while the high-level segment will begin at 10 a.m. on Thursday, 3 November.

4. The provisional agenda for the Thirty-Fourth Meeting of the Parties to the Montreal Protocol (UNEP/OzL.Pro.34/1) was circulated to the parties in August 2022, and the annotated provisional agenda (UNEP/OzL.Pro.34/1/Add.1) will be issued in October 2022. A note by the Secretariat (UNEP/OzL.Pro.34/2), containing background information on the issues on the agenda, will be posted on the meeting portal<sup>1</sup> in September 2022 as an advance version. An addendum to that note will be made available in October as an advance version. Detailed information on issues on the agenda for the meeting is set out in several documents that have been made available on the portal and in the reports of the Technology and Economic Assessment Panel, which are available as background documents (see the list of documents for the meeting as set out in document UNEP/OzL.Pro.34/INF/8).

5. The agenda of the preparatory segment includes all the issues that are expected to be considered during the high-level segment for decision by the parties, including, among other things, issues related to the budgets and financial reports of the Vienna Convention for the Protection of the Ozone Layer and the Montreal Protocol and the budget of the Trust Fund for the Montreal Protocol.

6. The Secretariat will give a presentation to the Bureau on some of the highlights on the agenda and on the organizational aspects of the meeting.

7. With regard to budget-related matters, the Secretariat has prepared proposed budget for 2023 and 2024 for the Trust Fund for the Montreal Protocol (UNEP/OzL.Pro.34/4 and UNEP/OzL.Pro.34/INF/1). Certified financial statements for the trust funds for the Vienna Convention for the Protection of Ozone Layer and the Montreal Protocol on Substances that Deplete the Ozone Layer for the fiscal year 2021 have also been made available (UNEP/OzL.Pro.34/5).

8. A list of the working and information documents that will be available for the meeting, as well as background reports and information, are set out in document UNEP/OzL.Pro.34/INF/8. The documents are available on the meeting portal.

9. In accordance with established practice, the Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol will oversee the preparatory segment of the meeting.

10. The opening of the high-level segment on 3 November will be chaired by the President of the Thirty-Third Meeting of the Parties to the Montreal Protocol, who will conduct the meeting until the parties elect the President of the Thirty-Fourth Meeting of the Parties to the Montreal Protocol. In accordance with rule 21 of the rules of procedure and the established practice of rotating the posts of president and rapporteur among the regional groups in English alphabetical order, it is expected that the President of the Thirty-Fourth Meeting of the Parties to the Montreal Protocol will be elected from among the Asia-Pacific States, the Rapporteur from among the African States and the three Vice-Presidents from among the Eastern European States, the Latin American and Caribbean States and the Western European and other States. The newly elected President of the Thirty-Fourth Meeting of the Parties to the Montreal Protocol will then guide the parties through the agenda and endeavour to resolve any outstanding issues during the meeting.

### **IV. Other matters (agenda item 5)**

11. As at 12 August 2022, the Secretariat had not been notified of any issues that any party wished to raise under the agenda item. Members of the Bureau may wish to raise other matters during the adoption of the agenda of the meeting.

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<sup>1</sup> [ozone.unep.org/meetings/thirty-fourth-meeting-parties/pre-session-documents](https://ozone.unep.org/meetings/thirty-fourth-meeting-parties/pre-session-documents).

## Annex

**Action taken in response to the decisions adopted by the  
Thirty-Third Meeting of the Parties to the Montreal Protocol, as at  
August 2022**

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXXIII/1	Updated interim budget for the Multilateral Fund for the Implementation of the Montreal Protocol for the triennium 2021–2023	Notify the Treasurer of the Multilateral Fund and the Chief Officer of the secretariat of the Fund of the decision, for action as required.	Notification sent to the Treasurer and to the Chief Officer in November 2021.
XXXIII/2	2022 contributions to the Multilateral Fund for the Implementation of the Montreal Protocol for the triennium 2021–2023	Notify the Treasurer of the Multilateral Fund and the Chief Officer of the Secretariat of the Fund of the decision, for action as required.	Notification sent to the Treasurer and to the Chief Officer in November 2021.
XXXIII/3	Extraordinary meeting of the parties in 2022	Plan, including deciding on appropriate dates, for an extraordinary meeting of the parties in 2022, in consultation with the parties and the President of the Thirty-Third Meeting of the Parties to the Montreal Protocol.	The Fifth Extraordinary Meeting of the Parties was held in Bangkok on 16 July 2022. The Meeting adopted decision Ex.V/1 on the replenishment of the Multilateral Fund for the Implementation of the Montreal Protocol for the triennium 2021–2023 and decision Ex.V/2 on the extension of the fixed-exchange-rate mechanism to the 2021–2023 replenishment of the Multilateral Fund.
XXXIII/4	Enhancing the global and regional atmospheric monitoring of substances controlled by the Montreal Protocol	Notify the co-chairs of the Scientific Assessment Panel, of the Technology and Economic Assessment Panel and of the Ozone Research Managers of the information requested by the parties in the decision.	Notification sent to the co-chairs of the Scientific Assessment Panel, of the Technology and Economic Assessment Panel and of the Ozone Research Managers in December 2021.
XXXIII/5	Continued provision of information on energy-efficient and low-global-warming potential technologies	Notify the Technology and Economic Assessment Panel of the decision.	Notification sent to the Technology and Economic Assessment Panel in December 2021.
XXXIII/6	Critical-use exemptions for methyl bromide for 2022 and 2023	Notify parties with approved methyl bromide critical-use exemptions of the decision.	Letters sent to Argentina, Australia and Canada in December 2021.
XXXIII/7	Data and information provided by the parties in accordance with Article 7 of the Montreal Protocol	Notify the parties of the decision.	Parties notified in February 2022.
XXXIII/8	Status of the establishment of licensing systems under paragraph 2 bis of Article 4B of the Montreal Protocol	Notify concerned parties of the decision.	Concerned parties notified in November 2021.
XXXIII/9	Changes in the membership of the Technology and Economic Assessment Panel	Notify the incoming members of the Technology and Economic Assessment Panel of the decision and update the website of the Secretariat to reflect changes in the membership of the panel.	Notifications were sent to new Panel members in December 2021 and relevant pages of the Secretariat website updated accordingly.

<i>Decision number</i>	<i>Title</i>	<i>Action required of the Secretariat</i>	<i>Action taken by the Secretariat</i>
XXXIII/10	Membership of the Implementation Committee	Notify the new members of the Implementation Committee (China, Costa Rica, Egypt, Poland and United States of America) of the decision.	Notifications were sent to new Committee members in November 2021 and the Secretariat website was updated accordingly. The Committee met in July 2022 and will meet again in October 2022.
XXXIII/11	Membership of the Executive Committee of the Multilateral Fund	Update the website of the Secretariat to list the members selected to serve on the Executive Committee (Bahrain, Belgium, Brazil, Chad, Canada, Cuba, Finland, Guyana, India, Italy, Japan, Romania, United States of America and Zimbabwe).	Secretariat website updated in December 2020. Notifications sent to the Chair and Vice-Chair of the Committee and all members in November 2021. The Executive Committee has continued to hold some online and in-person meetings in 2022.
XXXIII/12	Co-Chairs of the Open-ended Working Group of the Parties to the Montreal Protocol	Notify selected Co-Chairs, Mr. Martin Sirois (Canada) and Mr. Osvaldo Alvarez-Pérez (Chile), of the decision.	Letters sent to the Co-Chairs in November 2021. The forty-fourth meeting of the Open-ended Working Group was convened in person in July 2022 and led by the two Co-Chairs.
XXXIII/13	Thirty-Fourth Meeting of the Parties to the Montreal Protocol	Notify all the parties of the decision and work on logistics for holding the meeting, considering the ongoing coronavirus disease (COVID-19) pandemic.	The Secretariat is organizing the in-person Thirty-Fourth Meeting of the Parties from 31 October to 4 November 2022. Invitations to the meeting were circulated to all parties in August 2022.
XXXIII/14	Financial reports and budgets for the Montreal Protocol on Substances that Deplete the Ozone Layer	Notify all the parties of the decision and enter into discussions with any party whose contributions have been outstanding for two or more years with a view to finding a way forward, and report on the outcome of those discussions to the Thirty-Fourth-Meeting of the Parties to the Montreal Protocol.	Letter sent to the parties in August 2022. The outcome of the discussions with parties with outstanding contributions of two or more years is to be presented to the Thirty-Fourth Meeting of the Parties. The Secretariat has provided in documents UNEP/OzL.Pro.34/4 and UNEP/OzL.Pro.34/INF/1 the proposed revisions to the approved budget for 2022 and the proposed budget for 2023 and 2024 of the Trust Fund for the Montreal Protocol. Certified financial statements for the trust funds have also been made available in document UNEP/OzL.Pro.34/5.
		Report on the cash balance and the status of contributions to the Trust Fund in financial reports.	Invoices for contributions for 2022 were issued to the parties in December 2021 and reminders, where applicable, sent in May 2022.