



Distr.: General  
10 August 2021  
English only



**United Nations  
Environment  
Programme**

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**Bureau of the twelfth meeting of the  
Conference of the Parties  
to the Vienna Convention for the  
Protection of the Ozone Layer**

Online, 28 July 2021

## **Report of the first meeting of the Bureau of the twelfth meeting of the Conference of the Parties to the Vienna Convention for the Protection of the Ozone Layer**

### **I. Opening of the meeting**

1. The meeting was opened by Mr. Cheikh Ndiaye Sylla (Senegal), President of the Bureau of the twelfth meeting of the Conference of the Parties, at 3:00 p.m (Nairobi time +3 UTC). It was attended by the following Bureau members:

President:	Mr. Cheikh Ndiaye Sylla (Senegal - Africa)
Vice-Presidents:	Ms. Ir. Laksmi Dhewanthi (Indonesia - Asian and Pacific States) Ms. Claudia Dumitru (Romania - Eastern European States) Mr. Luis Bedoya Jaramillo (Ecuador - Latin American and Caribbean States)
Rapporteur:	Ms. Ulrika Raab (Sweden - Western European and other States)

2. A full list of participants is set out in the annex to the present report.

### **II. Adoption of the agenda**

3. The provisional agenda of the meeting, set out in document UNEP/OzL.Conv.12/Bur.1/1, was adopted as follows:

1. Opening of the meeting.
2. Adoption of the agenda.
3. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its eleventh meeting and twelfth meeting, part I.
4. Review of progress in the arrangements for the combined twelfth meeting of the Conference of the Parties to the Vienna Convention, part II, and the Thirty-Third Meeting of the Parties to the Montreal Protocol.
5. Eleventh meeting of the Ozone Research Managers of the Parties to the Vienna Convention:

- (a) Global coverage of atmospheric monitoring of controlled substances;
  - (b) Recommendations of the eleventh meeting of the Ozone Research Managers.
5. Other matters.
  6. Adoption of the report.
  7. Closure of the meeting.

### **III. Work to date on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its eleventh meeting and twelfth meeting, part I**

4. The President of the Bureau invited the Executive Secretary of the Ozone Secretariat, Ms. Meg Seki to report on the implementation of the decisions of the Conference of the Parties to the Vienna Convention at its eleventh meeting and twelfth meeting, part I.

5. The Executive Secretary pointed out that the note by the Secretariat for the meeting (document UNEP/OzL.Conv.10/Bur.1/2) provided the information relevant to all the agenda items, including on the status of implementation of the decisions adopted by the Conference of the Parties (COP) at its eleventh and part I of the twelfth meetings. The eleventh meeting, which was held in 2017, had adopted four decisions: Decision XI/1: Recommendations of the tenth meeting of the Ozone Research Managers (ORM); decision XI/2: General Trust Fund of the Vienna Convention for Research and Monitoring; decision XI/3: Budgets of the Vienna Convention Trust Fund, in which parties approved the budgets for 2018, 2019 and 2020; and decision XI/4: Twelfth meeting of the COP. She further noted that the twelfth meeting (part I) of the Conference of the Parties held in 2020, adopted two decisions: decision XII/1: The convening of the second part of the twelfth meeting of the Conference of the Parties – to be held jointly with the Thirty-Third Meeting of the Parties to the Montreal Protocol in 2021 from 23 to 29 October; and decision XII/2: The budget of the Vienna Convention Trust Fund, by which parties approved the budget for 2021.

#### **Decision XI/1: Recommendations of the tenth meeting of the Ozone Research Managers of the Parties to the Vienna Convention**

6. The Executive Secretary stated that in decision XI/1, the Conference of the Parties took note with appreciation of the recommendations of the tenth meeting of the Ozone Research Managers (10<sup>th</sup> ORM) and encouraged parties to adopt and implement them. Parties also emphasized the prioritization of research, monitoring and capacity building activities. She informed the Bureau that during the second part of the 11<sup>th</sup> ORM which took place in July 2021, the ORM considered the progress made by parties in implementing the 10<sup>th</sup> ORM recommendations.

#### **Decision XII/2: The budget of the Vienna Convention Trust Fund**

7. Addressing the issues related to the budget of the Vienna Convention Trust Fund, the Executive Secretary recalled decision XII/2, adopted at the twelfth meeting (part I) of the Conference of the Parties in 2020 approving the budget for the year 2021. The 12<sup>th</sup> COP (Part II) is expected to adopt the budget for the 2022-2024 triennium, 2024 being the year for the next COP and ORM meeting.

#### **Decision XI/2: General Trust Fund for Financing Activities on Research and Systematic Observations Relevant to the Vienna Convention**

8. The representative of the Secretariat provided an overview of the status of the Trust Fund, the activities supported by the Trust Fund that are of relevance to the upcoming twelfth meeting (part II) of the Conference of the Parties, the project proposals currently under consideration and the implementation of decision XI/2 adopted at the eleventh meeting of the Conference of the Parties in 2017. Regarding the status of the Vienna trust Fund, she noted that the total income of the Trust Fund from its inception in 2003 until July 2021 has been about USD 640,000, of which approximately USD

500,000 has either been disbursed for completed activities or allocated to projects that have not yet taken place. Based on those figures, the available balance was about USD 140,000 for new activities.

9. The representative of the Secretariat also presented information on the activities supported by the General Trust Fund for 19 types of activities. A breakdown of those activities that have been supported under the Trust Fund include:

- (a) Two calibrations of Brewer instruments
- (b) Seven intercomparisons of Dobson instruments
- (c) One workshop on data quality
- (d) Two training courses for Dobson and Brewer operators, respectively
- (e) Two relocations of Dobson instruments (one yet to be implemented)
- (f) Two projects related to ozone-sondes
- (g) One project related to capacity-building on data management and
- (h) instrument calibration
- (i) One project on supply of a second-hand Brewer instrument
- (j) One project on purchase of instrumentation.

12. She recalled that the activities under the Trust Fund are overseen by the Advisory Committee which consists of ten experts, including the two co-chairs of the ORM, the two co-chairs of the Scientific Assessment Panel (SAP), one representative from the Ozone Secretariat, up to five experts in ozone monitoring and one representative from the World Meteorological Organization (WMO) participating as an observer. The Advisory Committee was established by decision X/3 at COP10 in 2014 and started its work in 2015.

10. Upon consultation with the Advisory Committee in 2016, the Ozone Secretariat had invited developing countries and countries with economies in transition to submit relevant project proposals. In 2016 and 2017, the Secretariat received eight proposals among which the Committee approved five, rejected two and one is still under consideration. In December 2020, the Secretariat invited again parties concerned to submit proposals. Ten proposals from six parties are currently under consideration by the Advisory Committee, including one remaining project proposal from 2016. One proposal from Pakistan has already been considered by the Committee which decided not to approve it. The total funds requested for the project proposals under consideration amounts to about USD 530,000 while the funds available, amounting to about USD 140,000. It is not sufficient to support all submitted project proposals.

11. The representative of the Secretariat explained that decision XI/2 had requested the Advisory Committee to implement its long-term strategy and short-term plan of action for the Trust Fund, paying particular attention to:

- (a) Identifying gaps and needs in research and monitoring of ozone and related climate variables and parameters;
- (b) Exploring the use of new and cost-effective instrumentation;
- (c) Fostering stronger relationships with scientific institutions and related global networks to build capacity and the infusion of knowledge for the activities under its consideration;
- (d) Developing a strategic plan for mobilizing public and financial resources and in-kind contributions for the Trust Fund;

She noted that in implementing this decision, the Advisory Committee has been working on implementation of its strategy and the plan of action prepared since 2017. The chair of the Committee will present the work undertaken at the twelfth meeting (part II) of the Conference of the Parties in October 2021.

12. With regard to decision XI/2, it requested the Secretariat to continue inviting parties and relevant international organizations, as appropriate, to make financial and/or in-kind contributions towards well defined and well-budgeted project proposals developed under the Trust Fund. The Secretariat has been implementing this decision on an annual basis and will be reporting to the twelfth meeting (part II) of the Conference of the Parties on the operation, contributions, and expenditure from the Trust Fund and on the activities funded from the Trust Fund since its inception, as well as on the activities of the Advisory Committee.

#### **IV. Review of progress in the arrangements for the combined twelfth meeting of the Conference of the Parties to the Vienna Convention, part II, and the Thirty-Third Meeting of the Parties to the Montreal Protocol**

13. The attention of the Bureau was drawn to the information on the arrangements for the twelfth meeting of the Conference of the Parties (Part II) and the Third-Third Meeting of the Parties to the Montreal Protocol which will be held from 23 - 29<sup>h</sup> October 2021. The associated 67<sup>th</sup> meeting of the Implementation Committee will be held on 20-21 October and the joint Bureaux meeting is scheduled to take place on 22 October.

14. In presenting the information about the meeting to the Bureau members, the Executive Secretary emphasized the importance of online preparatory work ahead of the two meetings. The preparatory work will start with the online forum which will open on 13 September for three weeks. She informed the Bureau that the updated replenishment report, the final report on the critical use nominations for methyl bromide, the budget document and any proposals for draft decisions will be posted on the forum for the parties to be able to provide comments and facilitate exchange of views. Three briefing meetings on the Multilateral Fund replenishment report, the Technology and Economic Assessment Panel (TEAP) progress report and on the Vienna Convention issues will be part of the preparatory work, as well as two informal sessions regarding the budget. She indicated that several draft decisions are expected to be submitted by parties and will be issued early as meeting documents. A draft decision from Ghana on behalf of the African states parties to the Montreal Protocol has already been received. Informal regional consultations and constituencies also need to be organized on the nominations for the Montreal Protocol bodies which include the Implementation Committee, the Executive Committee, and the co-chairs of the Open-ended Working Group as well as the bureau of the Third-Third Meeting of the Parties to the Montreal Protocol. The Secretariat has already started preparation of meeting documents and planning for side events that will be held in the margins of the October meetings. One Bureau member reiterated the importance of ensuring the inclusiveness of the parties in this online format, which can indeed be facilitated with the preparatory work. The Bureau took note of the information by the Secretariat.

#### **V. Eleventh meeting of the Ozone Research Managers of the Parties to the Vienna Convention**

15. The Co-Chairs of the eleventh ORM meeting, Kenneth Juks (USA) and Hector R. Estevez Pérez (Mexico), were invited to report on the status of the recommendations emanating from the meeting by highlighting five key areas which were discussed: research topics, systematic observations, gaps in coverage for monitoring ODS emissions, data archiving and stewardship and capacity-building. The Bureau thanked the Co-Chairs for a detailed account of the issues discussed by the ORM and the keys ones which the managers would like to bring to the attention of the parties for possible action. Specific reference was made to the Scientific Assessment Panel White Paper which provides further details on this issue. The presentation of the Co-Chairs is available on the meeting portal at <https://ozone.unep.org/meetings/bureau-12th-meeting-conference-parties-vienna-convention-first-meeting/presentations>

##### **(a) Global coverage of atmospheric monitoring of controlled substances**

16. The president of the Bureau referred to the recommendations of the eleventh meeting of the ORM under which the recommendations on the issue of gaps in monitoring of controlled substances could be found. The recommendations were to be posted on the meeting portal of the Bureau meeting. He clarified that the ORM provided its recommendations on the gaps issue pursuant to decision XXXI/3, para.8, of the Meeting of the Parties to the Montreal Protocol. He indicated that this part of the recommendations will be forwarded by the Secretariat to the Thirty-Third Meeting of the Parties to the Montreal Protocol for consideration.

17. The Executive Secretary informed members that a conference room paper was being prepared on this issue, as announced by the European Union during the recent online technical meeting of the

Open-ended Working Group on unexpected emissions of CFC-11, which was held on 14- 15 July. The European Union was planning to submit a draft decision on the gaps in atmospheric monitoring of controlled substances and is supporting a pilot project to be implemented by the Ozone Secretariat on this issue, based on the White Paper that the Scientific Assessment Panel and some experts in monitoring prepared and which was endorsed by the ORM. The White Paper, the recommendations of the ORM and the draft decision to be submitted by the European Union will be posted in the online forum and the meeting portal for parties to exchange views on this issue. The Executive Secretary encouraged interested Bureau members to post comments in the online forum once opened and suggested that they could also contact the European Union directly to share comments if they wish.

## **(b) Recommendations of the eleventh meeting of the Ozone Research Managers**

18. The President of the Bureau referred to the recommendations presented by the Co-Chairs of the eleventh meeting of the ORM and informed the Bureau that usually the COP adopts a decision on the ORM recommendations by thanking the ORM for their work and urging the parties to implement the recommendations. In the past, the members of the Bureau have proposed such a draft decision for consideration by the COP on the outcomes of the ORM and on the Trust Fund for Research and Monitoring.

19. The Executive Secretary however pointed out that some parties that attended the eleventh meeting of the ORM this year have already agreed to prepare a draft decision on both the ORM and the Vienna Convention Trust Fund issues. Australia had agreed to take the lead on this process. The Executive Secretary suggested that Bureau members might wish to join this group of parties, and if so to contact Ms. Annie Gabriel of Australia. Ms. Gabriel was a member of the eleventh COP Bureau, has been involved in the elaboration of previous draft decisions, and knew very well the issues contained in the recommendations by the ORM and on the Trust Fund.

## **VI. Other matters**

20. No other matters were raised.

## **VII. Adoption of the report**

21. The Secretariat was entrusted to prepare the meeting report and circulate it to the Bureau members for comments on 10 August before it is finalized

## **VIII. Closure of the meeting**

22. The President declared the meeting closed at 05.30 p.m. (Nairobi time)

## Annex: List of Participants

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